



DO YOU QUALIFY AS A COTTAGE FOOD OPERATION?

Will you **prepare** and/or **package** cottage food products at the home where you live?

YES

NO

Is your cottage food product on the CA State approved list? See list on California Department of Public Health Website [Approved Cottage Food List](#)

NO

YES

Do you have not more than **one** full-time equivalent employee, excluding immediate family or household members?

NO

YES

Will your **gross** annual sales be limited to **\$75,000 or less** (Cottage Food Operation Class A) or **\$150,000 or less** (Cottage Food Operation Class B)?

NO

YES

YOU DO NOT QUALIFY AS A COTTAGE FOOD OPERATION.

YOU MAY QUALIFY AS A COTTAGE FOOD OPERATION.
Continue to the Registration and Permit Requirements Flowchart.



REGISTRATION AND PERMIT REQUIREMENTS

Have you contacted your local **Planning and Business License Department** to verify if there are any permitting requirements?

YES

NO

Will all of your cottage food products be sold using **only direct** sales?

Contact your local **Planning and Business License Department** for more information.

YES

NO

Do the retail food facilities/shops for your **indirect** sales have retail food facility permits within California?

NO

You will need to obtain a **CLASS A REGISTRATION**.
*Training required

YES

Indirect sales are **prohibited** due to unapproved retail food facilities/shops.

You will need to obtain a **CLASS B PERMIT**.
*Training required

Submit the following to Ventura County Environmental Health Division:

- Complete **registration/permit** application
- Self-certification **check list**
- Applicable **fee**
- **Labels** for all proposed cottage food products

For more information, contact Ventura County Environmental Health Division at 805-654-2813 or <https://vcrma.org/en/cottage-home-food-operations>.

***Training Requirements**
All Cottage Food Operators must obtain a **California Food Handler Card** as part of the approval process or within **three months** of becoming registered/permitted and every three years.