



## Public Information

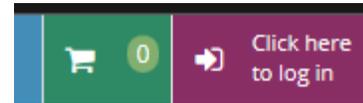
County of Ventura · Resource Management Agency · Environmental Health Division

800 S. Victoria Avenue, Ventura, CA 93009-1730 • (805) 654-2813 • [vcrma.org/divisions/environmental-health](http://vcrma.org/divisions/environmental-health)

# Creation of Online Account

## Creating an Account

How to create an account at ECO.VCRMA.ORG



1. Click on “Click here to log in” in the upper right hand corner.
2. Click on “I want to register” in the lower right corner of the log in box
3. Fill out the “New User Registration” box – passwords must be at least 6 characters long and include a symbol, a number, upper & lowercase letter.

VENTURA COUNTY ENVIRONMENTAL HEALTH  
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Please Enter Your Information

Username  
required

Password  
required

Log In

I forgot my password I want to register

4. When you click register you will be sent a confirmation email, which will send you back to ECO.VCRMA.ORG and confirm the registration process.

VENTURA COUNTY ENVIRONMENTAL HEALTH  
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New User Registration

First Name \*  
required

Last Name \*  
required

Username \*  
required

Email Address \*  
required

Password \*  
required

Confirm Password \*  
required

Reset Register

Back to login

There are few benefits to creating an account ECO.VCRMA.ORG

1. If you own multiple facilities, you will be able to see them in your account Dashboard once you claim one of them with one of your AR# & IN#.

THE COFFEE BEAN & TEA LEAF 1780 S VICTORIA AVE A, VENTURA CA 93003	Urgent →	Upcoming →	Info →
THE COFFEE BEAN & TEA LEAF 2180 N ROSE AVE, OXNARD CA 93030	Urgent →	Upcoming →	Info →



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2. When an Invoice is generated on the computer by Environmental Health it will immediately show up on ECO.VCRMA.ORG.



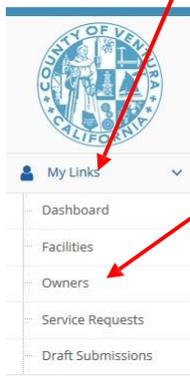
3. When an invoice is paid it will also appear in your dashboard



## Claiming a Facility

If you have created an account on EOnline, then you can claim a business and they will show up on your owner's dashboard. If you want to claim a business you will need the AR# and IN# on your invoice. If you have multiple business associated with your AR# you will only need to link 1 business to have all of them linked to your account.

1. Log into your EOnline account.
2. Expand "My Links" and then click on "Owners"



3. Click on "Link and Owner to your account"



4. Now that facility/owner is linked to your EOnline account.