

Ventura County Cultural Heritage Board October 12, 2026, Meeting Agenda

County of Ventura • Resource Management Agency

800 S. Victoria Avenue, Ventura, CA 93009-1740 • (805) 654-2488 • rma.venturacounty.gov/divisions/planning/

Notice is hereby given that on **Monday, October 12, 2026, at 10:00 a.m.**, the Ventura County Cultural Heritage Board (CHB) will convene for a public tour at:

11688 Cotharin Road, Malibu, CA 90265

At **1:15 p.m.**, the CHB will reconvene for a public hearing at the:

**County of Ventura Government Center, Hall of Administration Building,
Multi-Purpose Room, 800 S. Victoria Avenue, Ventura, CA 93009**

Members of the public are welcome to attend the tour and/or the public hearing.

PROVIDING PUBLIC COMMENT

Public comments may be provided using the following options: (1) e-mail public comment in advance of the meeting; and/or (2) in-person public comment.

Option 1 – If you wish to make a comment on a specific item in advance of the meeting, please submit your comment for that item via email by 10:00 a.m. on the day of the hearing to Dillan Murray, staff, via email at Dillan.Murray@venturacounty.gov. Please indicate the Agenda Item Number on which you are commenting on in the Subject Line of your email. Your comment will be provided to the Cultural Heritage Board and placed in the item's record at the Cultural Heritage Board hearing.

Option 2 – If you wish to make a comment in-person, you must be present at the meeting location and provide your comment prior to the close of the public comment period for the item you wish to speak on.

AGENDA

1. **10:00 A.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD AT 11688 COTHARIN ROAD, MALIBU, CA 90265 FOR A PUBLIC TOUR**
2. **ROLL CALL AND DETERMINATION OF A QUORUM**
3. **ADJOURN UNTIL 1:15 P.M.**
4. **1:15 P.M. RECONVENE THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD**

4a. Introduction of Anthony de la Rosa, District 4 Appointee

5. **ROLL CALL AND DETERMINATION OF A QUORUM**

6. **APPROVAL OF AGENDA**

6a. Vote to approve the October 12, 2026, Agenda

7. **GUEST PRESENTATION**

Receive a presentation from Gina Nichols, Acting Director of the U.S. Navy Seabee Museum under the Naval History and Heritage Command. Ms. Nichols will present on the history and significance of Naval Base Ventura County, drawing on her expertise as a subject matter expert and as the author of *The Seabees at Port Hueneme* and *The Navy at Point Mugu*. This presentation is the first installment in the Cultural Heritage Board's new guest speaker series, *Rails, Runways, and Harbors: Ventura County Through the Lens of Mobility and Military Heritage*, which highlights how the county's transportation networks and military presence have shaped Ventura County's identity and development.

8. **APPROVAL OF PREVIOUS MEETING MINUTES**

8a. Vote to approve the August 10, 2026, Meeting Minutes

9. **PUBLIC COMMENTS**

This time is set aside for public comment on items not otherwise on this agenda which are within the purview of the Cultural Heritage Board. Speakers wishing to address the Cultural Heritage Board shall be allowed a maximum of three minutes for their comments. The Cultural Heritage Board is prohibited from taking action on any item that is not part of the printed and published agenda.

10. **NEW BUSINESS**

10a. **Location:** 11688 Cotharin Road, Malibu, CA 90265 (Tony Duquette Historic District) (Supervisory District 4 – Gorell)

Action: Provide a recommendation regarding adoption of a Mills Act contract for a property located at 11688 Cotharin Road, Malibu, CA 90265. (Tony Duquette Historic District) (Case No. CH26-0052).

11. **CONTINUED ITEMS**

None

12. REPORTS

12a. Board Member Reports

12b. Cultural Heritage Board Program Updates from Staff

13. NEXT MEETING

The next scheduled meeting will be held October 26, 2026.

14. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Dillan Murray, staff, at (805) 654-5042 or via email at Dillan.Murray@venturacounty.gov. Reasonable advance notification of the need for accommodation prior to the meeting (72 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.

Ventura County Cultural Heritage Board August 10, 2026, **Draft** Meeting Minutes

County of Ventura • Resource Management Agency

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Note: The following is a summary of actions taken by the Cultural Heritage Board (CHB) at their public hearing and not a verbatim transcription.

1. **11:00 A.M. CALL TO ORDER THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD AT 160 SOUTH G STREET, OXNARD, CA 93030 FOR A PUBLIC TOUR**

2. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present: Anthony Angelini (Chair) and Herbert Gooch

CHB Members Absent: Tyson Cline, Sylvia Schnopp, Gary Blum, and Miguel Fernandez

Staff Present:

Juli Sutton, Intern, Ventura County Planning Division

Dillan Murray, Senior Planner, Ventura County Planning Division

Daniel Houck, Associate Planner, City of Oxnard Planning Division

Jennifer Diffley, the property owner, conducted a tour of the site for Board Members and staff to review character-defining features and proposed work areas. Because a quorum of the CHB was not present, the tour was informational only and no action was taken.

3. **ADJOURN UNTIL 1:15 P.M.**

4. **1:17 P.M. RECONVENE THE MEETING OF THE VENTURA COUNTY CULTURAL HERITAGE BOARD AT THE CITY OF OXNARD SERVICE CENTER, 214 SOUTH C STREET, OXNARD, CA 93030, WEST CONFERENCE ROOM**

5. **ROLL CALL AND DETERMINATION OF A QUORUM**

CHB Members Present: Anthony Angelini (Chair), Sylvia Schnopp, Herbert Gooch, Gary Blum, and Miguel Fernandez

CHB Members Absent: Tyson Cline

Staff Present:

Juli Sutton, Intern, Ventura County Planning Division

Dillan Murray, Senior Planner, Ventura County Planning Division

Kristina Boero, Planning Programs Section Manager, Ventura County Planning Division

Daniel Houck, Associate Planner, City of Oxnard Planning Division

6. APPROVAL OF AGENDA AND PREVIOUS MEETING MINUTES

6a. Vote to approve the August 10, 2026, Agenda

Board Member Gooch made a motion to approve the August 10, 2026, Agenda. Board Member Schnopp seconded the motion. Motion passed 5-0.

6b. Vote to approve the July 13, 2026, Meeting Minutes

Board Member Gooch made a motion to approve the July 13, 2026, Meeting Minutes. Board Member Schnopp seconded the motion. Motion passed 5-0.

7. PUBLIC COMMENTS

None

8. CONTINUED ITEMS

None

9. NEW BUSINESS

ADJOURNED AS THE VENTURA COUNTY CULTURAL HERITAGE BOARD

CONVENED AS THE CITY OF OXNARD CULTURAL HERITAGE BOARD

9a. Location: 160 South G Street, Oxnard, CA 93030 (Henry T. Oxnard Historic District) (Supervisory District 5 – Lopez)

Action: Provide a recommendation regarding adoption of a Mills Act contract for a property located at 160 South G Street, Oxnard, CA 93030. (Case No. CH26-0038).

Disclosures: Dillan Murray, staff, noted that Board Members Angelini and Gooch accompanied staff on the morning informational tour of the property. No other disclosures were reported.

Presentation:

Dillan Murray, staff, presented a PowerPoint presentation outlining the property location, historical background, project scope, analysis, and recommendations. Staff recommended the CHB take the following actions on this item:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto;

2. **CERTIFY** that the CHB has reviewed and considered this staff report and all exhibits hereto, and has considered all comments received during the public comment process;
3. **APPROVE** findings one through four as follows:
 1. Jennifer Ashley Diffley and Clayton Emery Robertson possess and own real property located at 160 South G Street, Oxnard, CA 93030;
 2. The property is a qualified historical property that is privately owned, not exempt from property taxation, and is a designated Contributor to the Henry T Oxnard Historic District;
 3. The owner desires to carry out the relevant purposes of the California Government Code for the entire site, the buildings' interior and exterior, and all structures thereon; and
 4. The owner desires to limit the use of the historical property to retain its characteristics as a property of historical significance; and
4. **ADOPT** a Resolution (Exhibit 3) recommending that the Oxnard City Council approve a Mills Act historical property contract for the subject property.

Discussion and Deliberation:

Jennifer Diffley, the property owner, was in attendance to answer any questions.

Board Member Schnopp asked whether the previous property owner had applied for a Mills Act contract. Dillan Murray, staff, stated that the property has not previously had a contract and noted that most eligible homes in the Henry T. Oxnard District do not have contracts, due to a variety of factors.

Chair Angelini inquired about potential property tax savings. Mr. Murray stated that actual savings vary annually based on several factors considered by the Assessor's Office, but that approximately 40 to 60 percent in property tax savings may potentially be achieved.

Board Member Blum asked whether the contract applies beyond the rehabilitation plan. Mr. Murray reported that the contract also requires preservation of the property's character-defining features for the life of the contract.

Board Member Schnopp asked how the proposed rehabilitation plan was developed. Mr. Murray stated that the applicant prepared an initial list of

work items and, following the staff site visit, incorporated additional revisions and project reordering.

Board Member Blum made a motion to adopt staff's recommended actions. Board Member Gooch seconded the motion. Motion passed 5-0.

ADJOURNED AS THE CITY OF OXNARD CULTURAL HERITAGE BOARD

RECONVENED AS THE VENTURA COUNTY CULTURAL HERITAGE BOARD

- 9b. Action:** Adopt a resolution of the Ventura County Cultural Heritage Board acknowledging and commending former Board member Patricia Havens for her 43 years of service to the Board and her lasting contributions to Ventura County's history.

Presentation:

Chair Angelini, who requested that this item be placed on the agenda, presented a PowerPoint presentation outlining the item background and recommendations:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto; and
2. **ADOPT** CHB Resolution No. 2026-10 acknowledging and commending former board member Patricia Havens who served 1975–2018.

Discussion and Deliberation:

Board Member Fernandez reflected on his years of service on the CHB alongside Ms. Havens and spoke to her significant involvement with Strathearn Park and efforts to preserve the history of Simi Valley.

Chair Angelini asked whether the resolution could be promoted by the County. Dillan Murray, staff, stated he would consult with the Resource Management Agency's Public Information Officer regarding available options.

Board Member Blum suggested presenting the resolution to the Simi Valley City Council. Chair Angelini noted that he would coordinate with representatives from Strathearn Park to explore that possibility. Chair Angelini also suggested that a future service or volunteer-related historic preservation award be named in her honor.

Chair Angelini made a motion to adopt staff's recommended actions. Board Member Fernandez seconded the motion. Motion passed 5-0.

- 9c. Action:** Discuss and provide direction to staff regarding the theme for the next guest speaker series.

Presentation:

Dillan Murray, staff, presented a PowerPoint presentation outlining the item background and recommendations:

1. **CONDUCT** public hearing, **RECEIVE** oral and written testimony, and **CONSIDER** the Planning Division staff report and all exhibits and attachments hereto;
2. **SELECT** the preferred theme for the upcoming Cultural Heritage Board guest speaker series; and
3. **DIRECT** staff to proceed with development and implementation of the selected theme for the next speaker series cycle.

Discussion and Deliberation:

Chair Angelini asked whether staff had any potential speakers in mind. Mr. Murray reported that staff had identified potential speakers related to the history of the railroad and airports in Ventura County.

Board Member Fernandez expressed his preference for the topic “Rails, Runways and Harbors: Ventura County Through the Lens of Mobility,” with the addition of military history, noting the importance of Naval Base Ventura County, the Seabees, and local airports to the County’s development.

A consensus of Board Members concurred with this theme for the next speaker series.

10. REPORTS

10a. Board Member Reports

Chair Angelini reported that the Simi Film Fest will be held from September 12th through September 20th and will include panels on locally produced films. He also noted that the Simi Valley Hispanic Heritage Festival is scheduled for Saturday, September 26th at the Simi Valley Cultural Arts Center and will feature a Hispanic-themed film component.

Board Member Fernandez reported that he disassembled the CHB booth at the Fair earlier that day and shared the grading scores and comments. While the booth did not receive a ribbon, the flyers and handouts were well received. Board Member Fernandez suggested incorporating a video element next year, potentially using footage from past site visits and guest speaker presentations.

Board Member Blum reported that the Holly Trolly will continue for its twentieth year this December in Oxnard, offering a popular opportunity to view holiday décor and learn about the history of Oxnard via a vintage bus ride. He also noted that the Oxnard Downtowners group is launching a monthly walking tour on the third Sunday of each month, which will include

interior tours of historic buildings such as the Bank of A. Levy and potentially the El Teatro Theater.

Board Member Gooch reported that construction around the historic Timber School in Newbury Park is progressing and suggested inviting Bill Maple back to the CHB to provide an update on efforts related to the school's ongoing preservation.

10b. CHB Program Updates from Staff

Dillan Murray, staff, reported that the next anticipated hearing is scheduled for August 24th, pending the availability of items for review.

Mr. Murray reported that the next guest speaker series is expected to begin in September, following the theme selected by the CHB.

Mr. Murray reported that approximately ten new landmark-specific webpages have been published and are now available at VCLandmarks.org, and he thanked program intern Juli Sutton for developing content and compiling photographs for these new pages.

Mr. Murray reported that, with Ms. Sutton's assistance, staff has completed a draft list of potential historic landmarks countywide based on past historic surveys. A notification letter will be sent to owners of the approximately 180 identified properties with information on the designation process, including associated benefits and responsibilities.

Mr. Murray reported that Ms. Sutton is developing content for a heritage driving tour handout, beginning with the Santa Clara Valley. The guide will highlight historic sites throughout the region and may be shared with tourism organizations to promote local history and preservation, aligning with one of the CHB's program goals for the year.

11. NEXT MEETING

The next scheduled hearing will be held on August 24, 2026, if there are items to be reviewed.

12. ADJOURNMENT

At 2:19 p.m., the Cultural Heritage Board was adjourned.

ATTEST:

Dillan Murray, Secretary

Date